



Brother Rice High School Transcript Release Form

Date: _____ Graduation Year: _____

Name: _____ Counselor: _____

Deadline**: _____

****Must submit transcript request 10 working days before deadline. It is assumed, unless otherwise informed by the student, that "deadline" means "must be postmarked by..."**.

I request that Brother Rice High School send a copy of my high school transcript which includes the following: grades and subjects, grade point average, class rank, attendance, and, when applicable, test results from ACT and/or SAT.

Please check **one**:
 Official Transcript Student **Unofficial** Copy
 Mid-Year Grades Student **Official** Copy
 Final Grades (in a sealed envelope)

TO: _____
(Name of College, Technical School, Employer, Scholarship Organization, etc....)

(Address of College, Technical School, Employer, Scholarship Organization, etc...)

(City, State, Zip Code)

Student Signature _____
Parent Signature (required if student is under 18)

\$2.00 included with this transcript request _____ **cash** _____ **check to BRHS**
(Scholarship transcripts, mid-year grades and final transcripts are free)

<i>For office use only:</i>	
RECEIVED BY:	DATE:

<i>For office use only:</i>	
DATE MAILED:	BY: